



Chain of Custody Record

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TAT(Check One): Standard 24hr 48hr 72hr Other_____ (Additional charges may apply for rush TAT. If not specified, standard TAT will apply)

Order ID: _____

Client Name: _____ Address: _____ Phone: _____ _____ Fax: _____ Contact Name: _____ Email: _____	Project Name: _____ Address: _____ _____ Payment / P.O. Info: _____
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Comments:

SWTL Sample Number	Sample Description / Site ID:	Date Sampled	Time Sampled	Samplers Initials	Test(s) Requested:	Bottle Quantity	See Codes Below				Comments / Field Data:
							Matrix	Sample Type	Bottle Type	Preservative	

Relinquished By:	Date: _____	Temp °C: _____ Acceptable: Y / N	Submitted with COC? Y / N	NPW = Non-Potable Water Solid = Raw Sludge, Dewatered sludge, soil, etc. (reported as mg/kg)	Matrix Key PW = Potable Water (not for SDWA compliance) SDWA = Safe Drinking Water Act Potable Sample	Bottle Type Key P = Plastic G = Glass O = Other	Reporting Options [] SDWA Reporting PWSID: _____ [] Fax [] Email [] Other _____ [] Return a copy of this form with Report
	Time: _____						
Received By:	Date: _____	Temp °C: _____ Acceptable: Y / N	All containers in tact? Y / N	Tests within holding times Y / N	Sample Type Key G = Grab 8HC = 8 Hr. Composite 24HC = 24 Hr. Composite	SDWA Sample Types D=Distribution E=Entry Point R=Raw C=Check S=Special M=Maximum Residence	Preservative Key N = Sodium Thiosulfate A = Ascorbic Acid H = HNO ₃ C = HCl S = H ₂ SO ₄ OH = NaOH O = Other NA = None Required
	Time: _____						
Relinquished By:	Date: _____	Temp °C: _____ Acceptable: Y / N	Tests within holding times Y / N	40 mL VOA vials free of headspace? Y / N	Sample Type Key G = Grab 8HC = 8 Hr. Composite 24HC = 24 Hr. Composite	SDWA Sample Types D=Distribution E=Entry Point R=Raw C=Check S=Special M=Maximum Residence	Preservative Key N = Sodium Thiosulfate A = Ascorbic Acid H = HNO ₃ C = HCl S = H ₂ SO ₄ OH = NaOH O = Other NA = None Required
	Time: _____						
Received in Lab By:	Date: _____	Temp °C: _____ Acceptable: Y / N	Tests within holding times Y / N	40 mL VOA vials free of headspace? Y / N	Sample Type Key G = Grab 8HC = 8 Hr. Composite 24HC = 24 Hr. Composite	SDWA Sample Types D=Distribution E=Entry Point R=Raw C=Check S=Special M=Maximum Residence	Preservative Key N = Sodium Thiosulfate A = Ascorbic Acid H = HNO ₃ C = HCl S = H ₂ SO ₄ OH = NaOH O = Other NA = None Required
	Time: _____						

Signing this form indicates your agreement with SWTL's Standard Terms and Conditions unless otherwise specified in writing. SLF059 Rev. 1.4 Effective November 12, 2014
Shaded areas are for SWTL use only.